Letter of Recommendation Request Form:

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What are you applying for?

Why are you applying?

What is your current GPA?

What do you plan to do after high school?

What are your career aspirations?

What are your best qualities?

What are some examples of work you have completed that illustrates your talents/abilities?

When do you need the recommendation?

Anything else I should know about you for this recommendation?